

Irish Professional Drone Pilots Association (IPDPA) Privacy Policy

This privacy policy will explain how the IPDPA uses the data we collect from you when you use our website.

Topics:

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What data do we collect?

IPDPA collects the following data:

- Personal identification information (Name, email address, phone number, etc.)
- Your trader details, company or sole trader name, CRO registration, registered address.
- Relevant Aviation Authority approval details.

How do we collect your data?

You directly provide IPDPA with most of the data we collect. We collect data and process data when you:

- Register as a member.
- Voluntarily complete a customer survey or provide feedback on any of our message boards or via email.
- Use or view our website via your browser's cookies.
- By completing and submitted postal applications.
- Place an order online for any of our products or services.

IPDPA may also receive your data indirectly from other sources such as:

- National Aviation Authority
- CRO

How will we use your data?

IPDPA collects your data so that we can:

- Manage your account, process your order/request.
- Email you with special offers on other products and services we think you might like.
- Verify your eligibility to join IPDPA

If you agree IPDPA will share your data with our partner companies so that they may offer you their products and services.

- IPDPA currently shares no data with partner companies.

When IPDPA processes your order, it may send your data to, and also use the resulting information from, credit reference agencies to prevent fraudulent purchases.

How do we store your data?

All data is securely stored.

IPDPA will keep your submitted data for the entirety of your membership or for 6 months after your membership is ended for whatever reason. Once this time period has expired, we will delete your data.

Marketing

IPDPA would like to send you information about products and services of ours that we think you might like.

If you have agreed to receive marketing, you may always opt out at a later date.

You have the right at any time to stop IPDPA from contacting you for marketing purposes.

If you no longer wish to be contacted for marketing purposes, please email admin@ipdpa.ie

What are your data protection rights?

IPDPA would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access - You have the right to request IPDPA for copies of your personal data. We may charge you a small fee for this service.

The right to rectification - You have the right to request that IPDPA correct any information you believe is inaccurate. You also have the right to request IPDPA to complete information you believe is incomplete.

The right to erasure - You have the right to request that IPDPA erase your personal data, under certain conditions.

The right to restrict processing - You have the right to request that IPDPA restrict the processing of your personal data, under certain conditions.

The right to object to processing - You have the right to object to IPDPA's processing of your personal data, under certain conditions.

The right to data portability - You have the right to request that IPDPA transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: admin@ipdpa.ie

What are cookies?

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. When you visit our websites, we may collect information from you automatically through cookies or similar technology.

For further information, visit allaboutcookies.org.

How do we use cookies?

IPDPA uses cookies in a range of ways to improve your experience on our website, including:

- Keeping you signed in
- Understanding how you use our website
- Offering rewards

What types of cookies do we use?

There are a number of different types of cookies, however, our website uses:

- **Functionality** - IPDPA uses these cookies so that we recognize you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.
- **Advertising** - IPDPA uses these cookies to collect information about your visit to our website, the content you viewed, the links you followed and information about your browser, device, and your IP address. IPDPA may sometimes share some limited aspects of this data with third parties for advertising purposes. We may also share online data collected through cookies with our advertising partners. This means that when you

visit another website, you may be shown advertising based on your browsing patterns on our website.

How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

Privacy policies of other websites

The IPDPA website may contain links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

IPDPA keeps its privacy policy under regular review and places any updates on this webpage. This privacy policy was last updated on 1st March 2021.

How to contact us

If you have any questions about our privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: admin@ipdpa.ie

How to contact the appropriate authority

Should you wish to report a complaint or if you feel that IPDPA has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office at:

www.dataprotection.ie